

## Biometric Screening Process



Jim Ellis cares about the health of our employees and has designed a Wellness Program to help you improve your health when you complete a biometric screening within 60 days of your benefits effective date. Completing the screening process is easy! Just follow the steps below.

**Step 1:** Register at <https://healthwellconnect.com/worksitewellness/jimellis>.

- Click Create Account.
- Complete the registration steps and create user name and password.
- Accept Terms and Conditions and confirm contact information.

**Step 2:** Click “+” next to Biometric Screenings and then select the “Physician Visit” option.

**Step 3:** Read and accept the Disclosure and Agreements.

**Step 4:** Download or print your Physician Results Form.

**Step 5:** Schedule a preventive appointment with your physician and have them fill out the Physician Results Form completely.

- When completing your lab work, be sure you are using a LabCorp location in order to have your labs covered at 100%

**Step 6:** Once the appointment has been completed, the Physician Results Form should be faxed to the number listed on the form. The form should also be submitted to **Yvonne Teague** in **Human Resources**.

- To view your results after the screening, access <https://healthwellconnect.com/worksitewellness/jimellis> and use the username and password created above to login. Hover over “My Results” and then click “Biometric Results.” The results will be available for review.

Jim Ellis is committed to helping employees manage your health, and we encourage you to complete these steps as soon as possible. A non-compliance surcharge of \$25 per month will apply if the biometric screening is not completed within 60 days of your benefits effective date.



### Questions?

Call the Jim Ellis Benefits Service Center at 770-295-1100.

Monday – Thursday from 8am to 6pm and Friday from 8am to 5pm